



Application for Short Term Staff

Section 1: Personal Details

Family name:		First name(s):		
Address:			Photograph	
Country:		Postcode:		
Town:				
Telephone Day:		Evening:		
Date of birth:		Nationality:		
Email address:				
Profession:		Scout / Guide role:		
Nat. Association registered with:				

Section 2: Dates

Please tick the season for which you would like to apply:

Autumn '09 Winter '10 Spring '10 Summer '10

The dates for these seasons are shown below. If the dates you are available are not the same, please give the dates you are available:

These are the season dates for the next 4 seasons: (Contact the Centre if you want dates any later then these!)

Season	From	To	Closing date for applications
Autumn 2009	13 September 2009	12 December 2009	15 June 2009
Winter 2010	13 December 2009	13 March 2010	15 September 2009
Spring 2010	14 March 2010	11 June 2010	15 December 2009
Summer 2010	12 June 2010	11 September 2010	15 February 2010

Section 3: Work

Having read the Staff Booklet, I feel that I could help at the Centre in these areas: (please tick)

Remember that ALL Staff are expected to work wherever needed for the overall good of the Centre.

Administration	<input type="checkbox"/>	Campsite	<input type="checkbox"/>	Climbing	<input type="checkbox"/>	Maintenance	<input type="checkbox"/>
Environmental	<input type="checkbox"/>	Laundry	<input type="checkbox"/>	Cooking	<input type="checkbox"/>	Alpine Programme	<input type="checkbox"/>
In Camp Programme	<input type="checkbox"/>	Shop	<input type="checkbox"/>	Serving meals	<input type="checkbox"/>	Winter Programme	<input type="checkbox"/>



Section 4: Work Skills

Give a brief summary of the skills (e.g. languages, climbing, skiing or forestry experience) and experience (e.g. work at other centres) you have that you feel would make you a suitable member of the staff team at Kandersteg International Scout Centre. (You must give more detail in your supporting documents.)

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Where did you hear about the Centre?.....

Section 5: To be completed by all applicants

If I am accepted to work as a member of the short term staff at Kandersteg International Scout Centre, I agree to follow and work towards improving the 'Spirit of Kandersteg', to prepare myself as advised by the Centre and to follow the Centre's rules. I enclose the following documents:

Personal profile International Letter of Introduction Reference(s)
Medical certificate Copies of certificates etc. Photograph

Signature: Date: Place:

Section 6: To be completed by National Headquarters

On behalf of the (Association)
I.....(name IC) confirm that.....(name applicant)
is a registered member of the above Association and, to the best of our knowledge, is capable of fulfilling the work required by the positions for which he / she has applied.

I declare to the best of my knowledge that the applicant does not have a criminal record and treats the youth members respectfully.

Signature: Date: Place:

Position in Association:

Comments:

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If this section is not fully completed by the appropriate person, the form will be returned to the applicant.

Section 7: For office use

Application received	Correspondence	Decision reply
Application confirmed	Acceptance/Rejection sent	Copy to HQ



Medical Certificate for Short Term Staff

Section 1: Personal Details (of the examined person)

Family name:	First name(s):
Address:	
Country:	Postcode:
Town:	Telephone:
Date of birth:	

Section 2: Questions

1. In your opinion, is the above named physically and mentally able to do strenuous work for 3 months at a height of 1'200m and above? YES / NO

2. In your opinion, is the above named physically and mentally able to lead hikes on a regular basis up to 3'000m? (Summer only) YES / NO

3. Does the above named have any physical or mental deficiency that could influence the persons ability to work here at Kandersteg International Scout Centre? YES / NO

4. If question 3 is answered with a YES, please give more details:
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5. Does the above named take any regular medication?

Section 3: Signature

I, (name) confirm that(person) was examined by myself today, and that the physical and mental state of the above named on that date is reflected in Section 2 of this form. To the best of my knowledge, this person is capable of fulfilling the work at the Centre as required by the positions for which he/she has applied.

Signature: Date: Place:

Surgery address:

Comments:

Stamp